

City of Edna Bay - Special Meeting (Postponed Regular Meeting)

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, May 16th, 2022 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:00 PM.

2 — Roll Call:

| | | |
|-----------------|------------------------------------|-----------|
| Tyler Poelstra | - Mayor / City Council | (Present) |
| Karen Williams | - Vice Mayor / City Council | (Present) |
| Myla Poelstra | - Clerk + Treasurer / City Council | (Present) |
| Mike Williams | - City Council | (Present) |
| Sandy Henson | - City Council | (Present) |
| Paul Haag | - City Council | (Present) |
| Camille Cattani | - City Council | (Present) |

2.1 — Public Participants:

| | | | |
|---------------|----------------|-----------------|--------------|
| Sharon Wargi | Joe Wargi | Brian Mortenson | Becky Tenant |
| Roger DiPaolo | Louise DiPaolo | | |

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Regular Meeting Minutes of April 18th, 2022 - No questions.
- 2: Special Meeting Minutes of May 12th, 2022 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

Motion:

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Road Grader / Snow Plow Considerations, Discussion.*
- b: *Draft Municipal Code "Title 7 - Harbor Facilities" (Pending Availability), Discussion and Decision.*
- c: *Evaluating / Continuing Telephonic City Meeting, Discussion.*

New Business:

- a: *Blasting Pit Preparations Sole-Source, Discussion and Decision.*
- b: *Public Hearing for FY '23 Budget Ordinance #22-28NCO, Discussion and Decision.*

4 — Mayor's Report:

Mayor Poelstra reported that he spoke with the City's LGS (Local Govt. Specialist) regarding Title 7. He is almost finished with his work on the Title and is aiming to get it to us tomorrow if possible. Once the draft has been sent to the City, a Special Meeting will be posted to review the Title and hold initial discussion on its language.

He also reported that DNR has provided written notice for the City to proceed with site preparations for

the eventual development of a rock pit near the small LTF adjacent to the dock. They provided this permission with the prerequisite requirement that all material from the site only be used for public works projects, and is not to be sold for private use.

Mayor Poelstra reported that final closeout from DOT on the harbor project has not been issued, and he is still actively working on the issue with the derelict boat at the harbor. In his communications with agency contacts, it has been anticipated it will take many months to work through time frames and steps to resolution.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

Myla Poelstra (Treasurer) read back the treasurer's report. There were no questions or comments.

7 —

Committee Reports

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) and Camille Cattani (Harbor Master) had nothing new to report.

7.2 — Road Committee:

Michael Williams (Road Chairman) noted that if there is any way to work with DNR on making blasted rock available for sale to locals it would be a beneficial resource to have in town.

7.3 — EMS Committee:

Karen Williams (EMS Administrator) had no report.

7.4 — Search & Rescue Committee:

Roger DiPaolo (Chairman) explained that S&R has worked up an item list that contains fire starters, pack covers, flagging tape, nylon rope and other supplies. A question was raised on if the items could be purchased now and then a new budget be available for the next fiscal year. Mayor Poelstra noted that as long as the list of items can be reviewed and approved by the next Regular meeting and are within the \$1500 budget, the committee could use their FY '22 budget and then have an available budget for FY '23.

Roger noted he and Louise are working on a draft charter for Search & Rescue Committee and response protocol to ensure the responders are able to stay safe when looking for others. He will present a detailed list of items to the City and asked if the Clerk can help make sure it is broadcasted for review before the next Regular meeting.

7.5 — Fire Committee:

Brian Mortensen (Fire Chief) not present. No report.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) stated the annual USCG inspection is coming up next month. He also noted the facility is nearing the need to take another load of fuel and that Paul Haag was approve by AVTech to attend the virtual Bulk Fuel Training program to become a backup operator. Councilor Haag noted he has already been provided the login information by the school.

8 —

Old Business

Item A - Road Grader / Snow Plow Considerations,:

Mayor Poelstra noted he has no new information on this item, and asked if others did. No one in attendance had anything to discuss. Item tabled.

Item B - Draft Municipal Code "Title 7 - Harbor Facilities",:

Mayor Poelstra asked Iura if the language of the draft Title 7 has been vetted by attorneys. Iura indicated that most of the language is coming from Coffman Cove's harbor Title and was all run past a panel of attorneys.

This item is tabled to the next meeting.

Item C - Evaluating / Continuing Telephonic City Meeting, ...:

Mayor Poelstra noted that it was agreed to discuss this item at the May Regular Meeting and re-evaluate based on the state of COVID case counts. He noted that he wanted to open for discussion, but stated that he has a preference for telephonic meetings when there is only a routine business item to vote on, or other matter that does not involve an extended discussion, since the time it takes to heat and prepare the building and then for folks to drive to and from for a short meeting is not an efficient use of time or resources in those cases.

He felt that due to the ongoing COVID risk, and some folks not being able to attend in person due to that, going with in-person presents a health risk that telephonic meeting does not. However, making sure to provide a way for locals to attend via teleconference for in person meetings would ensure no one is unable to attend based on their location or concern for personal health. He asked what people would like to do, but cautioned that there is a possibility COVID case counts could begin to rise again creating a need to re-evaluate in-person meetings at a later date.

Councilor Cattani shared that she thinks it would be okay to have short meetings via teleconference but have larger discussion meetings, like those for the harbor Title, to be in-person so that everyone has an opportunity to be heard. She expressed that a hybrid system would address concerns.

After discussion, consensus was that a “hybrid” in-person setting for regular meetings be established which includes teleconference call-in availability. Mayor Poelstra noted that equipment will need to be ordered to facilitate the teleconferencing from the High School room, and that a test meeting will need to be held once it arrives to make sure it can be a viable format before the next regular meeting.

Consensus of the public attendants was taken in favor of ordering telephonic equipment and initiating a hybrid in-person and teleconference meeting format for the next Regular Meeting, no objections were noted.

Motion:

Mayor Poelstra moved to purchase a telephonic phone solution and initiate hybrid meetings starting next month.

- *Seconded by Councilor Haag*

- **Approved by unanimous vote of the Council**

9 —

New Business

Item A - Blasting Pit Preparations Sole-Source, ...:

Mayor Poelstra explained that the personnel and equipment necessary to blast a rock source are only going to be available in Edna Bay for a short time longer. He noted that estimated cost to clear the blasting pit is under the \$5000 maximum required to allow sole-sourcing as an option to increase expediency.

There is only one contractor that is not occupied with other work and is ready to start immediately (Davidson Enterprises). The work is only anticipated to take a few days to strip the area, and with costs rising on fuel and materials, waiting to perform a rock blast would likely cost the City significantly more later on. Therefore in order to develop the rock pit while a rock drill is on the island, site preparations are needed as quickly as possible.

Mayor Poelstra noted that this discussion on if there is consensus to initiate the sole-source process is only the first step. A resolution will need to be drafted and adopted, citing the justification for a sole-source contract and detailing how the contract shall be entered. This will need to happen before work can begin. Councilor Haag asked if we could approve a resolution to keep the momentum, but reach out to Jere Crew to ask if he was interested in doing the work. He felt being a good neighbor was important. Councilor (Mr.) Williams offered to call Jere and get an answer, but noted that the blasting needs to be done in the next few weeks, if at all possible, and that Jere was looking to be around 6-8 weeks out from completion on his job.

Mayor Poelstra explained that the purpose of a sole source contract is not to wait, or reach out to all contractors. Sole source can be to any available contractor that can start in the required time frame, if the criteria for sole source are met. There is no obligation to call other contractors, and by it's vary nature a sole

source resolution would preclude other contractors, so it cannot be passed if the City is going to wait to contact other contractors. A Special Meeting will need to be called after Councilor (Mr.) Williams speaks with Jere, depending on if he is interested in the job or not. If he is, since he will be asked for his interest the City will then need to put the contract out to bid under the required time frame.

Mayor Poelstra stated the resolution could be drafted and ready to present at a Special Meeting, and the meeting called pending an answer from Jere.

Consensus of the public attendants was taken in favor of beginning to draft a sole source resolution to initiate a contract with Davidson Enterprises, pending an answer from Stick and Stone Construction, no objections were noted.

Motion:

Mayor Poelstra moved to begin drafting a sole source contract with Davidson Enterprises, pending an answer from Stick and Stone Construction, for rock pit site preparations.

- *Seconded by Councilor Cattani*
- **Approved by unanimous vote of the Council**

Item B - Public Hearing for FY '23 Budget Ordinance #22-28NCO, ...:

Mayor Poelstra read back the language and figured in the ordinance to those in attendance. He asked if anyone had any questions or requested changes to the budget.

Roger DiPaolo asked \$1000 in additional budget could be added to Search and Rescue, so there would be \$1500 for FY '23. There were no other questions or requests.

Consensus of the public attendants was taken in favor of the budget, including \$1000 of additional funds for Search & Rescue Committee, no objections were noted.

Motion:

Mayor Poelstra moved to adopt Ordinance #22-28 NCO, an ordinance of the council of the City of Edna Bay, Alaska to establish an Operating Budget for the Fiscal Year 2023; including the amendment to Search and Rescue for an additional \$1000.

- *Seconded by Councilor (Mr.) Williams*
- **Approved by unanimous vote of the Council**

10 —

None.

Persons to Be Heard

Adjournment

Mayor Poelstra moved that the meeting be adjourned.
Motion to adjourn seconded by Councilor (Mr.) Williams.
Meeting adjourned at 7:18 PM.